

CANDLEWOOD KNOLLS

Established 1929

March 1, 2022

We would like to update our resident's records. In order to verify our office information is correct, please completely fill out the below form for each property you own. This will ensure that we have the correct information so that our residents will receive all communications from the CK office. The CK 2022 directory will be generated based on the information given below. If you choose not to publish your information, please include ALL information for office use only. (It's important the office is able to reach you when needed.) Your cooperation and patience with this effort will be greatly appreciated.

Please send your completed form to: (email) office@candlewoodknolls.com, (mail) 21 North Beach Drive, New Fairfield, CT 06812, (fax) 203-312-9941 or simply drop off the completed form in the office door mail slot.

Please print clearly and respond no later than April 1, 2022.

Thank you for your assistance on updating our records!

CK Office Administrator

Name(s): _____
(As you would like them printed in the directory – if you choose Yes below.)

CK Address: _____

CK Phone Number: _____

CK Mailbox #: _____ Years as a resident at CK: _____

CK Stockholder: Yes ___ No ___

On CK Water system: Yes ___ No ___ If yes, Yearly ___ Seasonal _____

CK Address: Permanent ___ Seasonal ___ Lot ___ Rental ___

If you rent, name of current renter: _____

Permanent Address: _____

Permanent Phone Number: _____

Which months would you like permanent address to be used for mailings: _____

Email Address(s): _____

Cell Phone(s): _____

Please include me in the next CK Directory (2022): Yes ___ No ___

(CK directory: If you choose Yes - names, addresses, phone numbers and emails will be posted in the CK Directory. The rest of your information will be used to update office records and will be kept confidential in the CK office. If you choose No or do not choose at all – all information will be kept confidential in the CK office. Your information will not be included in the directory. If you want partial information in the directory – please mark as such within the form and check Yes at the bottom.)